

SOUTHERN INYO FIRE PROTECTION DISTRICT
APPROVED MINUTES OF THE
REGULAR BUSINESS MEETING OF THE BOARD OF DIRECTORS
THURSDAY, JUNE 21, 2012 6PM

The Governing Board held a regular meeting of the Southern Inyo Fire Protection District on Thursday, June 21, 2012 at Community Center Tecopa Hot Springs Road.

I. Call to order and determination of quorum

- **Robin Flinchum, Chairperson**
- **Amy Noel, Vice Chairperson**
- **Joseph Marks, Treasurer**
- **Rich Regnell, Secretary**
- **Marie Sanborn**

Chair Flinchum called the meeting to order at 6:02 pm, called roll and established a quorum.

Present: Chairwoman, Robin Flinchum, Vice Chairwoman Amy Noel, Member Marie Sanborn, Secretary Rich Regnell

Staff: Larry Levy, Carl Dennett

Absent: Treasurer Joseph Marks

Visitors: Sam Fann, Jim Ramm, Brad Goans, Jan Ledbetter

II. Confirmation of agenda / Reading of Minutes

Note that item VII C. is timed for 7pm

- Approved minutes from the April 19, 2012 Regular Business Meeting–
Motion
- Unapproved minutes from the May 17, 2012 Regular Business Meeting–
Motion

The approved minutes from the April 19 regular meeting were presented for signing, Chairwoman Flinchum asked if there were any changes – none - signed and sent for filing. The Unapproved minutes from 5/17/12 were presented for review. Chair Flinchum moved to accept the unapproved minutes from 5/17 Member Sanborn 2nd, no discussion, vote taken and passed 4.0.0

III. Public Comment

Any person may address the District Board on any subject pertaining to District business, which is not listed on the agenda. This comment period is provided by the Ralph M. Brown Open Meeting Act (Government Code § 54950 et seq.)

None

IV. Correspondence for possible Board action and/or review

None

V. Consent Calendar

Consent calendar items are considered routine and are acted upon by the Board with a single action. Members of the audience wishing to provide public input may request that the Board remove the item from the Consent Calendar.

None

VI. Board, Officer, and Committee Reports:

A. Board Member Reports

1. Chairperson's Report nothing to report

2. Treasury Report—*Motion Required*

1. Transaction Report—*Motion Required*

Member Noel moved to accept the transaction and treasury reports and applaud Chief Admin Dennett for his fantabulous work in balancing our budget with a bit left over. Admin Dennett reported that the District will end the fiscal year with a slight overage of possibly a couple hundred dollars. Member Sanborn 2nd, discussion, and vote taken 4,0,0.

B. Fire Chief's Report

Deferred as Chief Levy was coordinating for call with Bill Ross.

C. Chief Administrator's Report

1. Grants Update

Assistance to Fire Fighter Grant not awarded in first round but there are still more rounds. Next grant almost ready.

2. Other: Income from ambulance services vastly improved with better reporting from the EMT's and in conjunction with TLV billing service and completion of Palmetto Medicare requirements. Shoshone POB.

6:20 Member Joe Marks arrived at the meeting.

Member Regnell moved to close the Shoshone POB
Member Noel 2nd discussion vote taken and passed
5,0,0

Inland Counties Emergency Medical Agency ambulance rate charges have changed, Chief Levy or Admin Dennett will investigate whether this applies to us, and whether the new Advanced EMT designation falls under EMT B class or Advanced Life Support.

2. AEMT Update

The Advanced EMT training for Admin Dennett and EMT Eichenbaum is going fabulous, "screaming good". They have passed all practical and skill tests, last class 2nd week of August.

D. Committee Reports

1. Property Tax

Member Marks reported delays due to health and work difficulties, but he still expects to conclude review by end of June.

2. Budget

a. Budget Review 2012-2013

The next fiscal year's budget will mirror what we have this year.

3. Fundraising

Quilt for Fall raffle coming on Facebook soon and more fundraising in the planning stages.

4. Development Committee

Nothing to report

5. Ad Hoc

a. PILT

Member Regnell had nothing to report

B. Fire Chief's report

Conversion to narrow band radio frequency by Inyo County happened much sooner than Chief Levy anticipated and he has been in a scramble. Current broadcast tone signal poor. No Fire Fighter I test results yet. Member Flinchum asked about Robert Barbee's employment for vehicle checks. Member Regnell moved that we continue to retain Barbee's services. Member Marks seconded, further discussion, vote taken and passed 5,0,0.

Chief Levy reported on Radio Active Waste open house in Pahrump. Radio active waste and materials are being shipped to Area 5 of the test site in NV. Grant monies only available to NV for mitigation. Hwy 127 a major route as we're

learning. The workshop facilitator suggested to Chief Levy that the District apply directly to Department Of Energy for mitigation funding. One truck carrying empty containers coming from the site recently overturned on Highway 127.

Chief Levy is getting estimates for repair of four handheld and two vehicle radios. The Chief paid a visit to St. Therese to approve their sprinkler system plan, consulted with head of Nye County Emergency Services on the sprinklers. Former SIFPD Chief Postle made an agreement with St. Therese to have access to their water supply for fighting fires. Three volunteer recruitment banners with the District's name on them are coming from the SAFER grant project.

VII. Old Business

- A. Update on District Board Member training
Brad Goans presented our situation to the California Special District Association (CSDA), including possible dates and accommodations we can offer, and they will get back to us. If a loan is the only way to pay for training, Brad will continue to contribute to help pay this off.
- B. Update on Community Garden Project
Member Noel gave update on garden club meeting and commented that, because the new fire station project is on Bureau of Land Management property, the District may be prohibited from offered the space for community use.

Chair Flinchum called for a break at 7pm. Placed phone call to William Ross to let him know 7:00 call would be moved back by 20 minutes. Chair Flinchum resumed meeting at 7:05

- C. **Bright Source Update Discussion and Consider Approving Consultant Contract**
 - 1. **Teleconference with William Ross (Deferred to later in the meeting)**
- D. Update on scheduling board member filing work days
Board members have been working through boxes of papers to be filed in the District office and are making progress. Members Noel and Flinchum will meet Thursday at 10AM to do more filing.
- E. Discuss and consider designation of Admin Dennett as Official Keeper of the Petty Cash for County records
Chair Flinchum moved to designate Admin Dennett as Official Keeper of the Petty Cash for county records. Member Regnell 2nd, discussion, and vote taken 5,0,0
- C. **Bright Source Update Discussion and Consider Approving Consultant**

Contract -- Teleconference with William Ross 7:18. Ross suggested the addition of an item that came to the District's attention too late to be included on the posted agenda. Member Marks moved to add consideration and possible approval of Hidden Hills Solar Project reimbursement agreement with SIFPD to the agenda. Member Regnell 2nd motion passed 5,0,0.

The Board reviewed the draft reimbursement agreement between Hidden Hills Solar Electric Project (AKA Bright Source) and the District. Attorney Ross provided clarification on several points. Bright Source will pay projected fees up front and the District will pay out those fees as billed from a designated account or budget code within our account. Member Regnell moved to accept this draft agreement and authorize Chair Flinchum to sign a final version of the agreement with minor changes as discussed. Member Marks 2nd, further discussion, motion amended to include that Admin Dennett will follow up with county auditor to set up appropriate accounting procedures for reimbursement funds. Motion 2nd by Member Marks, vote taken and passed 5,0,0. Tele-conference ended.

Chief Levy continued his report. Chief Levy reported on the Bright Source meeting in Pahrump. And will send by e-mail to members with e-mail Ron Coleman's draft response to California Energy Commission's PSA on the Hidden Hills project. Members without e-mail were given a printed copy of the document to review.

VIII. New Business

- A. Reviving Fire District Auxiliary
Brad Goans is willing to head this and will recruit a few more folks.
- B. Discussion on clearing out ambulance bays for use and redeeming aluminum cans collected to date. Brad Goans is willing to take cans to Barstow with letter from SIFPD.
- C. Discuss and consider increasing expenses for AEMT attendees for overnight accommodations. Member Regnell moved to approve one extra night reimbursement for AEMT class attendees, up to \$800. Member Sanborn 2nd, discussion, vote taken and passed 5,0,0.
- D. Discuss current protocol for billing for Fire Suppression services
Member Marks moved to have Admin Dennett contact local debtor directly and try to work out payment plan. Further discussion on updating the billing policy deferred until next meeting. Member Regnell 2nd, discussion, vote taken and passed. 5,0,0.

IX. Evaluate Distribution of Work Load

OK

X. Good of the Order

OK

XI. Suggested Agenda Items for the next meeting.

Billing policy for Fire Suppression Services

Follow up on any remaining issues concerning former employee

XII. Adjournment to the next Regular board meeting on Thursday, July 19, 2012 at 6:00 P.M. at the Tecopa Community Center.

Member Marks moved to adjourn the meeting, Member Regnell 2nd, no discussion.
Motion passed 5,0,0. Chair Flinchum adjourned the meeting at 8:48 pm.

Prepared by Amy Noel

I, Robin Flinchum, Chair and Rich Regnell, Secretary hereby certify that the foregoing is a true and correct copy of the Regular Board Minutes of the June 21, 2012 Regular meeting of the Southern Inyo Fire Protection District.



Robin Flinchum, Chairman

Rich Regnell, Secretary