

SOUTHERN INYO FIRE PROTECTION DISTRICT
APPROVED MINUTES OF THE
REGULAR MEETING OF THE BOARD OF DIRECTORS
Wednesday, March 15, 2023

The Governing Board of the Southern Inyo Fire Protection District held a regular business meeting on Wednesday, March 15, 2023 at 6pm at the Hurlbut Rook Community Center.

I. Call to order and determination of quorum

Present: Robin Flinchum, Chair, Jon Zellhoefer, Vice-Chair, Spencer McNeal, Secretary, Mike Jerry, Larry Levy, Billy Eichenbaum, Angie Sinohui, Lucas Reynolds

II. Confirmation of Agenda/Reading of Minutes:

- A. Approve minutes from February regular and special meetings. Special meeting needs to include the amount of the Drew's quote. Zellhoefer moves to accept both sets of minutes given the changes to the special meeting, McNeal seconds. Carries 3-0-0.

III. Good of the Order

IV. Public Comment: 3 minutes per participant

V. Correspondence

VI. Board, Officer and Committee Reports

A. Board Member Reports

a. Board Chair Report

b. Treasury/Budget Report

- b.i. Zellhoefer moves to transfer \$2500 from budget object code 5311 > 5171 to cover purchase of rear tires for Brigadier. McNeal seconds. Carries 3-0-0. Need to look at percentage of board needed to vote for budget changes (moving money to cover shortfalls).

B. Fire Chief's Report

a. 7 calls. 3 EMS 1 fire, 1 MVA and 2 cancels.

b. Pumper/engine training happened on 2/28.

c. Baker to Vegas coming up. Jerry to check on payment received for the event.

C. Administrative Report

- a. Maddy grant update: Have submitted for over \$20k so far (about 97% of expenditures). Just a few small things left.

D. Fleet Mechanic's Report

a. State of Motor Pool

- a.i. Tires for the ambulance

E. Committee Reports

a. Water Kiosk

- a.i. May need to order filters and UV light. Will discuss at next water kiosk meeting and bring list to next District meeting.

b. Fundraising

- b.i. Flinchum submits a budget for the community event for approval. Zellhoefer moves to approve as presented. McNeal seconds. Carries 3-0-0.

VII. Old Business

A. Update from chief on fire inspections

- a. Death Valley Academy inspection done on 3/7. Chief has typed up report and will set up a meeting to go over the recommendations with DVA.

- B. Fire water tower/firehouse update
 - a. Report from Dan Macbrohn on new fire house progress
 - a.i. One more coat of paint on the roof and it's done.
 - b. Seeking capital improvement grants (Infrastructure money)
- C. Recruiting and training EMTs and firefighters
 - a. Discuss and consider approving payment for EMT training program.
 - b. NV will train our guys in FF1.
 - c. Zellhoefer moves to transfer \$1000 from budget object code 5311 > 5265 for a training class. McNeal seconds. Carries 3-0-0.
 - d. Eichenbaum will submit a proposal and invoice for a training class to the board.
- D. Discuss/resolve incomplete conditional use permit
 - a. Plot plans update. County needs at a minimum, one 18"x26" print and one 8.5"x11" print of the plot plan. Zellhoefer working on it.

VIII. New Business

- A. Charging for fire inspections
 - a. Will create a fee schedule next month
- B. Harassment training for non-supervisors and volunteers
 - a. Has begun. About 40% of folks have finished it.
- C. Review of board policies
 - a. Tabled till next month
- D. Porta potties for new property
 - a. Jerry will get quotes on renting one
- E. Drone pilot training
 - a. Put on list for Maddy
- F. **Closed Session** pursuant to section 54957 (b)(1) Public Employee Performance Evaluation to discuss Angie Sinohui's job description with spending authority for the water kiosk and make her keeper of water kiosk petty cash fund.
 - a. Tabled until next month
 - b. Except McNeal moves to have Angie be keeper for \$300. Z seconds. Carries 3-0-0.
- G. Report on closed session and act on closed session discussion.
 - a. Tabled
- H. Zellhoefer moves to acquire the Charleston View lot being offered by the Wiley Trust . McNeal seconds. Carries 3-0-0.

IX. Evaluate Distribution of Workload

X. Good of the Order

XI. Public Comment: 3 minutes per participant

XII. Suggested Agenda Items for Next Meeting

- A. Supplies for water kiosk
- B. Creating a fee schedule for fire inspections
- C. Review of board policies
- D. Closed session for Sinohui remaining items

XIII. Adjournment & Schedule next Regular Board Meeting: Wednesday, April 19, 2023 at 6PM

- A. McNeal moves to adjourn, Zellhoefer seconds. Carries 3-0-0. Flinchum adjourns at 8:07.

Prepared by:

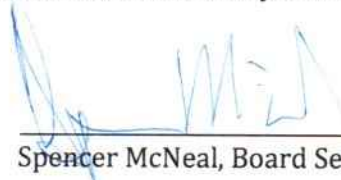


Mike Jerry, District Administrator/Secretary

I, Robin Flinchum, Chair, hereby certify that the foregoing is a true and correct copy of the Meeting Minutes of the March 15, 2023 Regular Business Meeting, Board of Directors, Southern Inyo Fire Protection District.



Robin Flinchum, Board Chairperson



Spencer McNeal, Board Secretary