

**SOUTHERN INYO FIRE PROTECTION DISTRICT**  
*APPROVED MINUTES OF THE*  
**REGULAR MEETING OF THE BOARD OF DIRECTORS**  
**Wednesday, July 21, 2021**

The Governing Board of the Southern Inyo Fire Protection District held a regular (teleconference) business meeting on Wednesday, July 21, 2021 at 6pm via Zoom.

**I. Call to order and determination of quorum**

- A. 6pm Robin calls meeting to order. Present: Robin Flinchum, Robert Barbee, Christy Horne, Jon Zellhoefer and Gary Barkley. Guests: Mike Jerry and Larry Levy.

**II. Confirmation of Agenda/Reading of Minutes:**

- A. Unapproved minutes from March 17 and June meetings
- i. June minutes do not indicate which months are being approved. Christy moves to approve the minutes pending the June changes. Jon seconds. Passes 5-0-0.

**III. Public Comment: None**

**IV. Board, Officer and Committee Reports**

**I. Board Member Reports**

**A. Board Chair Report**

Robin had nothing to report.

**B. Treasury/Budget Report**

Significantly bigger than expected FAIRA bill needs to be added. We can pay it no problem. We have a surplus from last year. Christy moves to update preliminary budget object code 5158 from 7k to 13k. Gary seconds. Motion is tabled until more info. Christy moves to approve the FAIRA payment. Jon seconded. Passed 5-0-0. Larry and Danny completed the assessment, \$78,589 will be collected.

**II. Fire Chief's Report**

Got new radios and base units. Working on permits for water tank on property. Needs approval for new front tires for the tender. Christy moves to purchase the tires. Jon seconds. Passed 5-0-0. Danny will get on it. Two callouts this month. Ambulance S-72 got AC fixed. Got new batteries for suction units and gurneys.

**III. Administrative Report**

Permitting on getting the water tank installed on the Heights lot is moving forward. The tank is already permitted on the existing lease, so now we need to get back with the County to figure out what permitting is necessary. The preliminary budget was submitted on 6/29 to the County. All of the minutes from 2019, 2020 and 2021 were sent to Christie Martindale on 6/30. HPP grant completed and sent in on 6/17.

**IV. Fleet Mechanic's Report**

- A. See Fire Chief's Report

**V. Committee Reports**

Fundraising needs to be added as a regular committee item.

**A. Water Kiosk**

Budget is good. Christy will get with Mike with the grants that are available. Christy signed up for T1 and T2. Knows where T3 classes are if we need it. Larry suggests water kiosk budget purchases the handbooks for the water testing. Christy moves to purchase the \$90 water treatment manual and \$50 T1 registration for Dan Leesburg. Gary seconds. Passed 4-0-1. Jon abstains with possible conflict given that it's Dan. Mike to change the incorrectly categorized donations made to the District earlier in the year out of sales and into donations on the AR forms.

- B. Citizen's Committee

**V. Old Business**

- A. Recruiting EMTs
  - a. There used to be a policy requiring 2 years of service of someone if we pay for their training. Need to find that policy. Robin will look in the board of directors manual.
- B. Neighborhood training for firefighting and support
  - a. Need to pick dates for the events.
- C. Seeking grants for water storage tanks
  - a. Christy will work with Mike (see above).
- D. Picking a date and location for the FUNraiser/Firehouse Fling
  - a. Do it on the weekend of Old West Days? So first weekend in November? Robin and Christy will get together to find the date.
- E. Tshirts for fundraising – 3Nuts contacted and ready
  - a. Robin to work on getting a Tshirt order ready.
- F. Update on Bonanza Peak Solar Project
  - a. Nothing new

**VI. New Business**

- A. Do we want to start meeting in person or stay on Zoom?
  - a. Decision made to keep on on Zooming.
- B. Increase admin hours
  - a. Christy: Budget wise we are fine. Mike approved for 15 hours per week based on the fact that the position was already OK'd for that amount of hours in the past.
- C. Water kiosk air conditioner
  - a. Christy will measure and see if she can source an AC unit that fits. Will figure out costs. Mike will see what the old unit used for electric.
- D. Water kiosk: Approve expenditures for certification and training
  - a. Already discussed above.

**VII. Evaluate Distribution of Workload** All is well.

**VIII. Good of the Order**

**IX. Public Comment:** 3 minutes per participant

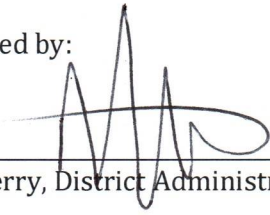
**Ξ. Suggested Agenda Items for Next Meeting**

1. Lease renewal
2. Water tower pad install
3. Budget hearings for H2O Kiosk and SIFPD
4. Policy on training commitments

**XI. Adjournment & Schedule the next Regular Board Meeting:** Wednesday, August 18, 2021 at 6PM (via Zoom)

Gary motions to adjourn. Christy seconds. Passes 5-0-0. Meeting adjourned at 7:23.

Prepared by:



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Mike Jerry, District Administrator/Secretary

I, Robin Flinchum, Chair, hereby certify that the foregoing is a true and correct copy of the Meeting Minutes of the July 21, 2021 Regular Business Meeting, Board of Directors, Southern Inyo Fire Protection District.



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Robin Flinchum, Board Chairperson



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Jon Zellhoefer, Board Secretary