

SOUTHERN INYO FIRE PROTECTION DISTRICT
UNAPPROVED MINUTES OF THE
REGULAR MEETING OF THE BOARD OF DIRECTORS
Thursday, December 19, 2024

The Governing Board of the Southern Inyo Fire Protection District held a regular business meeting on Thursday, December 19, 2024 at 6pm at the Hurlbut Rook Community Center.

I. Call to order and determination of quorum

Present: Robin Flinchum, Chair, Colette Zelwer, Treasurer, Eliza Woodall, Director, Cam Mayer, Mike Jerry, Billy Eichenbaum, Joyce, Shayne Waters, Cynthia Kienitz

II. Confirmation of Agenda/Reading of Minutes:

- A. Approve minutes from the November regular meeting. Woodall moves to accept minutes with amendment about CalFire person doing inspections gratis. Zelwer seconds. Carries 3-0-0.

III. Good of the Order

IV. Public Comment: 3 minutes per participant

V. Correspondence

VI. Board, Officer and Committee Reports

A. Board Member Reports

a. Board Chair Report

b. Treasury/Budget Report

- b.i. Zelwer moves to accept report as presented. Woodall seconds. Carries 3-0-0.

B. Fire Chief's Report

C. Administrative Report

- a. Report on efforts so far to retrieve our equipment and gear from former volunteers, as well as what further steps are required.

- b. Woodall moves to increase object code 5158 in budget unit 834001 to \$21,200 to cover the insurance deductible payment. Zelwer seconds. Carries 3-0-0.

- c. Board agrees to accept chairs and tables from community center

D. Fleet Mechanic's Report

a. State of Motor Pool

E. Committee Reports

a. Water Kiosk

b. Fundraising

- b.i. Flinchum will hold a fundraising committee meeting about potential spring fundraising event.

VII. Old Business

A. Fire inspections

a. Approve Chief's letter

- a.i. Woodall approves letter with minor changes. Zelwer seconds. Carries 3-0-0.

B. Report on new fire house progress

a. Environmental site assessment followup meeting report

- b. SCE easement may cause 6-month delay to patent being granted. Nate Greenberg not concerned.

C. Recruiting and training EMTs and firefighters

a. Update on training class

- a.i. Eichenbaum put fee for teaching EMR again on Maddy.

- D. Update on radio communications
 - a. Satellite phones/radios purchase

VIII. New Business

- A. Oaths/swearing in of 3 board members
- B. Fill Zellhoefer vacancy
 - a. Woodall moves to appoint Cam Mayer. Zelwer seconds. Carries 3-0-0.
- C. Amend/separate board Treasurer and Secretary job descriptions
 - a. Tabled until next month
 - a.i. Will also look at all board officer positions
- D. Maddy Grant approval
 - a. Mayer moves to accept as presented with addition of Eichenbaum suspenders. Woodall seconds. Carries 4-0-0.
- E. Purchase of PC for Chief from Computer Deals in Pahrump. Not to exceed \$675.
 - a. Woodall moves to spend up to \$675 after Lutze consults with Zelwer about needed PC specifications. Mayer seconds. Carries 4-0-0.
- F. Review of board policy sections 1060, 2000 and 2010
 - a. Jerry will send to Chief, Eichenbaum and Levy to review changes to policies
- G. Donation button on website
 - a. Simple donation button on website. Woodall moves to approve the addition of a donation button to the website to be used for pure donations only, not the purchase of any SIFPD merchandise. Mayer seconds. Carries 4-0-0.
- H. Long Term Planning
 - a. Separate special meeting will be planned

IX. Evaluate Distribution of Workload

X. Good of the Order

XI. Public Comment: 3 minutes per participant

XII. Suggested Agenda Items for Next Meeting

XIII. Adjournment & Schedule next Regular Board Meeting: Thursday January 16th at 6PM in Tecopa. Woodall moves to adjourn. Zelwer seconds. Carries 4-0-0. Flinchum adjourns meeting at 8:22.

Prepared by:

Mike Jerry, District Administrator/Secretary

I, Robin Flinchum, Chair, hereby certify that the foregoing is a true and correct copy of the Meeting Minutes of the December 19, 2024 Regular Business Meeting, Board of Directors, Southern Inyo Fire Protection District.

Robin Flinchum, Board Chairperson

Eliza Woodall, Board Director