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**SOUTHERN INYO FIRE PROTECTION DISTRICT
APPROVED MINUTES OF THE
REGULAR BUSINESS MEETING OF THE BOARD OF DIRECTORS
THURSDAY, MAY 16, 2013 6PM**

The Governing Board held a regular meeting of the Southern Inyo Fire Protection District on Thursday, May 16, 2013 at 6pm at the Community Center Tecopa Hot Springs Road.

- I. Call to order and determination of quorum**
 - **Robin Flinchum, Chairperson**
 - **Amy Noel, Vice Chairperson**
 - **Joseph Marks, Treasurer**
 - **Rich Regnell, Secretary**
 - **Marie Sanborn**

Chair Flinchum called the meeting to order at 6:03 pm, called roll and established a quorum.

Present: Chairperson Robin Flinchum, Vice Chairperson Amy Noel, Member Marie Sanborn
Staff: Carl Dennett, Larry Levy, Robert Zmuda, Angela Sinohui, Danny MacBrohn, William Eichenbaum
Absent: Treasurer Joseph Marks, Secretary Rich Regnell
Visitors: Sam Fann, Paul Barnes

II. Confirmation of agenda / Reading of Minutes

Member Marks arrived at 6:07. Member Regnell arrived at 6:08

Minutes from April 2013 meeting were reviewed. Member Marks moved to accept the minutes from the April 2013 meeting, Member Sanborn 2nded. No further discussion, vote taken and passed 5,0,0.

III. Public Comment

Any person may address the District Board on any subject pertaining to District business, which is not listed on the agenda. This comment period is provided by the Ralph M. Brown Open Meeting Act (Government Code § 54950 et seq.)

Chief Levy asked Staff to assemble in formation and presented Angela Sinohui with her Fire Fighter I certificate, followed by a huge round of applause.

Firefighter Robert Zmuda requested that the Board keep spending for training and equipment for the fire fighting portion of the District on an equal level with growing EMS services.

IV. Correspondence for possible Board action and/or review

Admin Dennett presented a letter from FAIRA (Fire Agency Insurance Risk Authority)

requiring us to vote for a new FAIRA board member. Member Marks moved to vote for the representative from Humboldt County. Member Regnell 2nd, there was some discussion, vote taken and passed 5,0,0.

V. Consent Calendar

Consent calendar items are considered routine and are acted upon by the Board with a single action. Members of the audience wishing to provide public input may request that the Board remove the item from the Consent Calendar.

None.

VI. Board, Officer, and Committee Reports:

A. Board Member Reports

1. Chairperson's Report
2. Treasury Report—*Motion Required*
 1. Transaction Report—*Motion Required*

Member Marks moved to accept the treasury and transaction reports, Member Regnell 2nded. There was discussion regarding loans and questions about what we started with in reserves. Vote taken and passed 4,0,1 abstain.

B. Fire Chief's Report

Chief Levy gave a brief update on the Hidden Hills project, the application still suspended.

Chief Levy with Willie Rowston regarding BLM lease for fire station in the heights. Little was done on this in the last month because preparing for supervisors meeting regarding reducing district fees. Something will need to be worked out by August.

District stats for June: 5 calls, 2 medical, 2 motor vehicle and 1 mutual aid fire call in Amargosa, where Fire Fighters Robert Zmuda and Angela Sinohui each led teams of less experienced Amargosa volunteer fire fighters. Daniel MacBrohn served as support as he is due for a physical before he can use the Self Contained Breathing Apparatus. The budget item has funds in it and the physical was pre-approved, no motion necessary.

Primary ambulance is down, and expected to be back on line tomorrow. The back up ambulance may also require attention. Also down, the Brush and Red Trucks.

Chief Levy will be taking the balance of his vacation time plus some unpaid leave to travel July 1st - July 21st. He will check with CHP regarding support of collection of illegal fireworks up to July 4th.

Fire hose testing continues. If we run short and lack funds to replace, Chief will start canvassing other departments for donations.

C. Chief Administrator's Report

Chief Admin Dennett gave an oral report on the status of funds due and funds borrowed. At this time we have no outstanding loans but will likely run out of funds around October 2013. He presented a resolution to borrow from future funds due if we need to. There was discussion. Member Regnell moved to adopt resolution 2013 - 02 requesting a temporary loan from Inyo County. Member Marks 2nded, no further discussion, vote taken and passed 5,0,0.

D. Committee Reports

1. Property Tax

Chief Levy reported the new tax roll coming soon and noted that he intends to include photo documentation on the next survey, especially of state and federal lands in the District.

2. Budget

a. Grants

1. CD Grant for \$6855.00 / \$3427.50 matching: Chief Levy presented a Calif. Dept. of Forestry grant submitted for fire fighting and safety equipment, which if granted in total will require \$3427.50 matching funds. Grants to be awarded June 2013 and projects to be completed within a year.

2. MADDY grant was received for training and training equipment. Funds for EMS Instructor II class were not included. \$11,303 was awarded for 2 all expense paid Unitech class, and EMS equipment. There are two potential candidates.

X. New Business

A. Discuss and consider options for training reimbursement for staff and crew

EMT Eichenbaum reported expenses incurred to successfully complete AEMT of \$240. Admin Dennett reported that \$1,300 donation for expenses for AEMT instructor training for Dennett and Eichenbaum are not received yet. Expenses were already approved pending successful completion of the courses and will be reimbursed. No motion required.

B. Revisit Discussion on EMT Instructor II Class

Admin Dennett updated the cost of going to Instructor II class of \$826.96 for one person. AEMT Eichenbaum expressed a desire to take this class and given this was not budgeted, offered to be reimbursed for expenses by the District in the next fiscal year.

Member Marks moved to send Eichenbaum and Dennett to Instructor II class, contingent on each working out an agreement with Chief Levy regarding commitment to time spent in service to the district in reciprocation for the training; deferring reimbursement for Eichenbaum to the next fiscal year. Member Sanborn 2nded. There was discussion, vote taken and passed 5,0,0.

Chair Flinchum called a break at 7:54 pm and called back to order at 8:03.

3. Fundraising

Chair Flinchum will consult with CSDA regarding guidance on auxiliary relationship to District instead of using free county counsel time. She will call a fundraising meeting soon for the fall fundraiser which will continue to remain separate from auxiliary activities and meetings.

4. Development Committee

Nothing to report.

5. Ad Hoc

a. PILT

Nothing to report.

IX. Old Business

A. Update on District Board Member Training through California Special Districts

Brad Goans heading this up and is not present.

B. Update and Discussion on District Resolution and County Proposal to Reduce District Fees, report back from County Supervisors Meeting

Chief Levy reported the Supervisors were unable to act on our resolution because it did not say what we wanted the solution to be, or reference the County Auditor's proposal to reduce district fees. There seemed to be great support among the Supervisors to reimburse the District for 2002 oversight of fee waiver but action is delayed until a detailed report from the Auditor's office of the event can be produced. The Board of Supervisors decided to have a workshop to address this issue county wide (not yet scheduled). It seemed clear to all present that we would get some relief in the next fiscal year, but not clear what.

Member Noel moved that we create resolutions 1) requesting reimbursement for 2002 fees charged and 2) that the county adopt the 1/2 of 1% fees for next fiscal year, unless the Board of Supervisors resolve this issue otherwise. Member Marks 2nded. No further discussion, vote taken and passed, 5,0,0. Chief Levy will draft resolution for next meeting.

XI. Evaluate Distribution of Work Load

Chief Levy suggested we would be more efficient if we got board packets out to members one week before the meeting. It was agreed to do that. Also suggested consolidating trips for board members to sign warrants or board members come to office.

XII. Good of the Order

Pretty good and thanks to Chair Flinchum for good snacks!

XIII. Suggested Agenda Items for the next meeting.

Approved March 2013 minutes, New resolutions

XIV. Adjournment to the next Regular board meeting on Thursday, June 20, 2013 at 6:00 P.M. at the Tecopa Community Center.

Member Noel moved to adjourn, Member Marks 2nded, no further discussion motion passed 5,0,0. Chair Flinchum adjourned to the next regular meeting June 20, 2013 at 9:24pm.

Prepared by Amy Noel

I, Robin Flinchum, Chair and Rich Regnell, Secretary hereby certify that the foregoing is a true and correct copy of the Regular Board Minutes of the May 16, 2013, Regular meeting of the Southern Inyo Fire Protection District.



Robin Flinchum, Chairperson



Rich Regnell, Secretary

for Rich
Regnell
by phone