

SOUTHERN INYO FIRE PROTECTION DISTRICT
UNAPPROVED MINUTES OF THE
REGULAR MEETING OF THE BOARD OF DIRECTORS
Wednesday, February 15, 2023

The Governing Board of the Southern Inyo Fire Protection District held a regular (teleconference) business meeting on Wednesday, February 15, 2023 at 6pm via Zoom.

I. Call to order and determination of quorum

Present: Robin Flinchum, Chair, Jon Zellhoefer, Vice-Chair, Linda Lee, Treasurer, Spencer McNeal, Secretary, Ian Zatarain, Director, Lucas Reynolds, Mike Jerry, Larry Levy, Dan Macbrohn, Angie Sinohui, Billy Eichenbaum. Flinchum calls meeting to order at 6:00 and established quorum.

II. Q&A with Steven R. Scow, Esq. On the new property in Charleston View.

III. Confirmation of Agenda/Reading of Minutes:

- A. Approve minutes from January regular meeting. Zellhoefer moves to approve. McNeal seconds. Carries 4-0-1 Flinchum abstaining.

IV. Good of the Order

V. Public Comment: 3 minutes per participant

VI. Correspondence

VII. Board, Officer and Committee Reports

A. Board Member Reports

- a. Board Chair Report
- b. Treasury/Budget Report
 - b.i. March 2 6pm Amy Shepherd will give us an in-person presentation on budgeting. Will make this a special board meeting.
 - b.ii. Lee moves to accept budget report as given. Zatarain seconds. Carries 4-0-1 Flinchum abstaining.

B. Fire Chief's Report

- a. 4 calls. 2 EMS 1 MVA.
- b. NPS might donate some stuff to us.
- c. S-72 is back in Charleston View.

C. Administrative Report

- a. Jerry will look into harassment training. Zellhoefer moves to support the training for volunteers and staff. Carries 4-0-1 Flinchum abstaining.

D. Fleet Mechanic's Report

- a. OES engine started. Are working on it.
- b. Tires on Brigadier need replaced. \$3k to replace. Reynolds will get quotes and we will hold special meeting on Friday.
- c. Radio and heating issues with S-71.

E. Committee Reports

- a. Water Kiosk
- b. Fundraising
 - b.i. County grant for community fundraising event.
 - b.i.1. Discussion of payment/reimbursement for fundraising expenses and designate a responsible party for administering the grant. Flinchum creates subcommittee of herself, Lee and Zatarain to delegate expenses.

VIII. Old Business

- A. Update from chief on fire inspections
 - a. Inspection on 2/27 of Death Valley Academy.
- B. Fire water tower/firehouse update
 - a. Roof is almost done on the firehouse.
 - b. Seeking capital improvement grants (Infrastructure money)
- C. Recruiting and training EMTs and firefighters
 - a. Getting closer to holding some classes here
 - b. FF1 classes coming up in Nye County for NFPA certification.
- D. Discuss/resolve incomplete conditional use permit
 - a. Plot plans update. County needs at a minimum, one 18"x26" print and one 8.5"x11" print of the plot plan. Zellhoefer will work on getting McNeal's drawing done in better fashion.

IX. New Business

- A. Adjust Angie's pay rate to conform with CA minimum wage
 - a. McNeal moves to pay \$15.50 for 10 hours out of WK budget. Zatarain seconds. Carries 4-0-1.
- B. Code review/change of Board Policy §3080
 - a. Decided language: Purchases up to \$500.00 of approved budgeted items that are highly competitive items will require two quotes with vendor contact information. The Board will be notified at the next regular meeting of the purchases. Zellhoefer moves. Lee seconds. Carries 4-0-1.
- C. Water kiosk purchasing policy
 - a. 'Continued operation' added to end of emergency part of languaging.
 - b. Create job description for Angie w/spending authority included.
- D. Harassment training for non-supervisors and volunteers
- E. Review of board policies
- F. Determine meeting format given end of AB361 February 28th.
 - a. Plan on the community center for March meeting
 - b. Plan some meetings in Charleston View as well.
- G. Drone pilot training
 - a. Online classes \$150.
 - b. Reynolds will look into it.

X. Evaluate Distribution of Workload

XI. Good of the Order

XII. Public Comment: 3 minutes per participant

XIII. Suggested Agenda Items for Next Meeting

- A. Charging for fire inspections.
- B. Closed session to discuss Sinohui's job description with spending authority for the water kiosk.
- C. Review of board policies
- D. Porta potties for new property

XIV. Adjournment & Schedule a Special Board Meeting: Friday February 17, 2023 at 6PM to approve tires expense (via Zoom). Zatarain moves to adjourn meeting. McNeal seconds. Carries 4-0-1 Flinchum abstaining. Flinchum adjourns meeting at 7:36 pm.

Prepared by:

Mike Jerry, District Administrator/Secretary

I, Robin Flinchum, Chair, hereby certify that the foregoing is a true and correct copy of the Meeting Minutes of the February 15, 2023 Regular Business Meeting, Board of Directors, Southern Inyo Fire Protection District.

Robin Flinchum, Board Chairperson

Spencer McNeal, Board Secretary