

SOUTHERN INYO FIRE PROTECTION DISTRICT
APPROVED MINUTES OF THE
REGULAR BUSINESS MEETING OF THE BOARD OF DIRECTORS
December 20th, 2017

The Governing Board of the Southern Inyo Fire Protection District held a Regular Business Meeting on Wednesday, December 20th, 2017 at 6:00 pm at the Community Center, Tecopa, CA, 92389.

I. Call to order and determination of quorum:

Jon Zellhoefer, Member, Present
Aaron Smith, Member, Present
Jim Furlough, Secretary, Present
Ed Thomas, Member, Present
Gary Barkley, Vice Chairperson, Present

Present: Member Jon Zellhoefer, Vice Chairperson Gary Barkley, Secretary Jim Furlough, Member Ed Thomas, Member Aaron Smith, Fire Chief Carl Dennett, District Mechanic/Battalion Chief Larry Levy, Admin Chad Zalunardo

Visitors: Suzi Dennett, Robin Flinchum, Ila Ross, Angie Sinohui

Gary Barkley called the meeting to order at 6:00 pm, called roll and established a quorum.

II. Confirmation of candidates for Board Vacancies

- A. Fill Board Member vacancies-** Gary Barkley Motions to elect Jon Zellhoefer to the Board. Ed Thomas Seconds. 3,0,0.
Gary Barkley motions to elect Aaron Smith to the board. John Zellhoefer Seconds. 4,0,0
- B. Administer Oaths to new Board Members-** Jon Zellhoefer and Aaron Smith sworn in.
- C. Elect member to vacant Chairperson's seat-** Gary Barkley nominated John Zellhoefer for Chairperson. Ed Thomas Seconds 4,0,1
- D. Elect member to vacant Vice Chairpersons seat-** John Zellhoefer motions to elect Aaron Smith to vacant Vice Chairpersons seat. Gary Barkley Seconds 5,0,0.
- E. Elect member to Treasurer seat-** Jon Zellhoefer nominates Ed Thomas as Treasurer. Gary Barkley seconds 5,0,0
- F. Elect member to Secretary seat-** Jim Furlough nominates himself to Secretary seat. Aaron Smith seconds. 5,0,0

III. Confirmation of Agenda/Reading of Minutes- Reading of the unapproved minutes of the Regular Business Meeting of November 15th, 2017. Motion to approve by Gary Barkley. Seconded by Treasurer Ed Thomas. Motion passed 5,0,0.
Jon Zellhoefer was excused not absent from November 15th 2017 Regular Board Meeting.

IV. Correspondence for possible Board action and/or review- Chief Carl Dennett read letter from county regarding terms of all current board members being extended until 2022.

V. Consent Calendar-

Consent calendar items are considered routine and are acted upon by the Board with a single action. Members of the audience wishing to provide public input may request that the Board remove the item from the Consent Calendar. -None

VI. Board, Officer, and Committee Reports

- A. **Board Member Reports**
 - 1. **Board Chair Report-** Jon Zellhoefer discusses Cannabis growing regulations in Inyo County.
 - 2. **Treasury Report** –Postponed.
- B. **Fire Chief's Report-** 5 calls; 1 Fire, 1 Medical, 3 MVA's Served burn permits to Shoshone for large slash burn.
- C. **Administrative Report** –Carl discusses use of funds approval. Jon Zellhoefer asks for Chief Dennett to present more information for decision on expenditure rules. Chairperson Zellhoefer motions to approve \$1299.79 emergency tire replacement transacted by Larry Levy. Jim Furlough seconds 5,0,0.
Jon Zellhoefer states that discretionary items could be donated by Cannabis growers. Chief Dennett will provide list of items.
- D. **District Mechanics Report-**
 - 1. **State of the Motor Pool-** Request for all fleet tire log to be created.
- E. **Committee Reports**
 - 1. **Property Tax-** None.
 - 2. **Budget-**
 - A. **Budget/Grants update-** Tough Pads to be picked up through ICEMA Grant \$6,658.92
 - B. **Salary Offset-** Chief Dennett requests board to approve special pay check compensation for one time supplement to pay date gap due to newly implemented county payroll change, for salaried Chief Carl Dennett and hourly part time employee Chad Zalunardo. Chief Carl Dennett to be paid \$1200. Chad Zalunardo to be paid for 24 hours. Request for January 2017 mid-month supplementary compensation. Board approves 5,0,0
 - 3. **Fundraising-**None
 - 4. **Development Committee-**None

VII. Old Business

- A. **Update on mobile home installation at permanent fire station-** Larry Levy working with County Building Department to see if possible to waive stem wall requirement. Mobile home unit should be out in the next few weeks.
- B. **Report on Water Treatment Facility-**State eager to close up grant. Spare filters and moving parts crucial to operation ordered.

VIII. New Business

- A. **Request Additional One Week Paid Vacation for Fire Chief-** Chairperson Jon Zellhoefer requested move to agenda for February 2018 stating that the request was premature.
- B. Jon Zellhoefer rescheduled Regular Board Meeting in January to the fourth Wednesday instead of approved third Wednesday.


IX. Evaluate Distribution of Workload- None.

X. Good of the Order- Jon Zellhoefer to meet with board members individually to read through Board of Directors Manual.

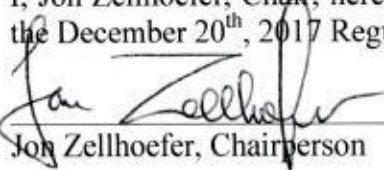
XI. Suggested Agenda Items for Next Meeting- Suggested quarterly newsletter.

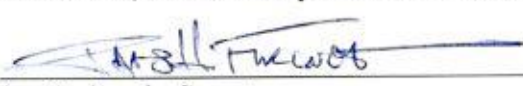
XII. Adjournment to the next Regular board meeting, January 24th, 2017, Tecopa Community Center Motion made by Chairperson Zellhoefer to adjourn, Seconded by Director Barkley. Motion passed 5,0,0. Meeting adjourned at 7:30 pm.

Prepared by:


Chad Zalunardo, Administrative Assistant

I, Jon Zellhoefer, Chair, hereby certify that the foregoing is a true and correct copy of the Meeting Minutes of the December 20th, 2017 Regular Business Meeting, Board of Directors, Southern Inyo Fire Protection District.


Jon Zellhoefer, Chairperson


Jim Furlough, Secretary