

**SOUTHERN INYO FIRE PROTECTION DISTRICT
APPROVED MINUTES OF THE
REGULAR BUSINESS MEETING OF THE BOARD OF DIRECTORS
May 19, 2016**

The Governing Board held a regular meeting of the Southern Inyo Fire Protection District on Thursday, May 19, 2016 at 6pm at the Community Center Tecopa Hot Springs Road.

I. Call to order and determination of quorum

- **Robin Flinchum, Chairperson**
- **Amy Noel, Vice Chairperson**
- **Toni Kizzia, Treasurer**
- **Gary Barkley, Secretary**
- **Patrick Donnelly**
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Present: Chairperson Robin Flinchum , Vice Chairperson Amy Noel, Treasurer, Patrick Donnelly Secretary, Toni Kizzia, Member Gary Barkley

Staff: Larry Levy, Carl Dennett

Absent:

Visitors: Sam Fann

Chairperson Flinchum called the meeting to order at 6:06 pm, called roll and established a quorum.

II. Confirmation of agenda / Reading of Minutes

- Unapproved minutes for the December, 2015, Regular Business Meeting

Approved previously.

- Unapproved minutes for the February, 2016, Regular Business Meeting
- Unapproved minutes for the March, 2016, Regular Meeting
- Unapproved minutes for the April 2, 2016, Special Meeting
- Unapproved minutes for the April 17, 2016, Regular Meeting

Minutes were reviewed and a few corrections made. Member Donnelly moved to approve the minutes for February, March, April 2 special meeting, and April 17. Member Barkley 2nd no further discussion, vote taken and passed 5,0,0.

III. Public Comment

Any person may address the District Board on any subject pertaining to District business, which is not listed on the agenda. This comment period is provided by the Ralph M. Brown Open Meeting Act (Government Code § 54950 et seq.)

Admin Dennett reported that the Fire Chief from Lone Pine is retiring after 47 years.

IV. Correspondence for possible Board action and/or review

Chief Levy has received correspondence from Cal Fire District and SIFPD mutual aid agreement. Please add to agenda for next meeting.

V. Consent Calendar

Consent calendar items are considered routine and are acted upon by the Board with a single action. Members of the audience wishing to provide public input may request that the Board remove the item from the Consent Calendar.

None.

VI. Board, Officer, and Committee Reports:

A. Board Member Reports

1. Treasury Report—*Motion Required*

1. Transaction Report—*Motion Required*

Reports were reviewed. Member Kizzia moved to approved the reports and Member Barkley 2nd, no further discussion vote taken and passed 5, 0,0.

B. Fire Chief's Report

The Fire Chief gave his report.

C. Chief Administrator's Report

Chief Admin gave his report.

D. Committee Reports

1. Property Tax

Nothing to report

2. Budget

a. Grants update

Maddy grant funds reallocation (approved by Health & Human Services) for us to spend \$5,000 toward ambulance repairs and supplies before July 1st.

b. 2016/2017 Preliminary Budget workshop session

Treasurer Donnelly led a discussion about our budget, focusing on the difference between the actual budget, our cash flow and how to break the cycle of needing a \$20K swing loan each fiscal year. Staff was asked to provide breakdowns on funds spent in the last year for call out pay, fuel and other expenses for the next meeting to review.

3. Fundraising

a. Future Events

1. Consider dates for Firehouse Fling

Combine Firehouse Fling with Water Station Ribbon cutting with state officials. Date will be one of the last two weekends of October.

2. Other possible events

Nothing to report

b. T-shirt sales and jar money

Not much collected in Shoshone.

4. Development Committee

Nothing to report.

VII. Old Business

A. Update on water treatment facility project.

Chief Levy gave an update on the project moving along well. Pilot filters are being tested and need to run for 2 weeks and tested, then all's that's left is to install the vending machine.

B. Update on mobile home installation at permanent fire station

The pad is ready for the mobile home. The hang up now is the building permitting as owner/builder workers comp insurance is required for volunteers, not already SIFPD volunteers or waiver.

C. Update on Disaster Preparedness Plan

Nothing to report.

D. Planning for next ballot initiative campaign

Carl to scan and e-mail voters list to board before next meeting. Carry voter registration applications with you.

VIII. New Business

A. Preliminary planning for Chief Levy's projected retirement

Member Donnelly suggested the next step forward is to create a job description. Knowing that there is already a job description Staff was asked to lay out what they actually do now for

the next meeting so we can compare to what actually happens to the job descriptions we have.

B. Update on Zika Virus preparedness for the District

There are no special protocols for the Zika virus, EMTs are to follow same protocol for any flu symptoms.

IX. Evaluate Distribution of Work Load

Recording of minutes will be shared among board members when board secretary is unable to complete them.

X. Good of the Order

OK.

XI. Suggested Agenda Items for the next meeting.

Correspondence from Cal Fire District.
Budget discussion with more information broken out.
Review job descriptions and duties.
Water buffalo and septic in Charleston View (Gary Barkley item).

XII. Adjournment to the next Regular board meeting on June 16, 2016, at the Tecopa Community Center.

Member Donnelly moved to adjourn, Member Noel 2nd, no further discussion vote taken and passed 5,0,0.


Chair Flinchum adjourned the meeting at 8:20 pm.

Prepared by Amy Noel

I, Robin Flinchum, Chair and Toni Kizzia, Secretary hereby certify that the foregoing is a true and correct copy of the Regular Board Minutes of the May 19, 2016 Regular meeting of the Southern Inyo Fire Protection District.



Robin Flinchum, Chairman



Toni Kizzia, Secretary