

SOUTHERN INYO FIRE PROTECTION DISTRICT
APPROVED MINUTES OF THE
REGULAR MEETING OF THE BOARD OF DIRECTORS
Wednesday, December 15, 2021

The Governing Board of the Southern Inyo Fire Protection District held a regular (teleconference) business meeting on Wednesday, December 15, 2021 at 6pm via Zoom.

I. Call to order and determination of quorum

- A. Present: Robin Flinchum, Chair, Robert Barbee, Vice-Chair, Jon Zellhoefer, Secretary, Gary Barkley, Director, Dan Macbrohn, Mike Jerry, Angie Sinohui, Shu Kahn, Erik Ven. Robin established a quorum and started the meeting at 6:09. Jon comes in at 6:19.

Ia. Discuss re-resolution to follow Zoom meeting rules pursuant to AB 361

- B. Re-adopt re-resolution. Robert moves to readopt the resolution. Gary seconds. Motion carries 3-0-0 (Jon still absent).

II. Confirmation of Agenda/Reading of Minutes:

- A. Unapproved minutes from November meeting and 12/1 meeting in Charleston View.
a. Larry: untrained volunteers are a liability comment, strike that comment entirely.
b. Robin asks for motion to approve the minutes with comment struck. Gary moves, Robert seconds. Passes 3-0-0 (Jon still absent).

III. Public Comment: 3 minutes per participant

IV. Board, Officer and Committee Reports

- A. Board Member Reports
a. Board Chair Report
b. Treasury/Budget Report
b.i. Christy not present. Robin: Concerned that our only revenue is the Fling. Tax installment due this month. Robert moves to accept report as given. Gary seconds. Report accepted 3-0-0 (Jon still absent).
- B. Fire Chief's Report
a. One call. The individuals transported themselves. Working on the well.
- C. Administrative Report
a. Grand jury letter. 2019 bylaws not fully valid as to 3-person board. For next month, put a review of bylaws. Jon moves on emergency basis, to acknowledge 2019 changes to our bylaws are moot and never have been part of our operation procedure. Gary seconds. Passes 4-0-0. Meeting next week at 6 to approve tonight's meeting.
b. Getting set up in ImageTrend to log fire calls as well as EMS so that when we apply for grants we can show that we are fighting fires.
c. Haven't gotten check from Chuck for the surplus vehicles.
d. FEMA Assistance to Firefighters Grant punted to next year.
- D. Fleet Mechanic's Report
a. State of Motor Pool
a.i. Erik met with Larry & Danny to inventory equipment. OES will be structure truck. Bridagier will be road rescue truck. Larry suggests we get Brigadier engine set up as structure and send FireCat out to Charley View. Add to special meeting to update on the trucks. Gary moves to approve \$1100 to equip FireCat per Erik's list. Carries 4-0-0. Gary moves to spend up to the remainder of the \$3300 above equipping the Brigadier to equip the FireCat for CV and get it out there ASAP.
- E. Committee Reports

- a. Water Kiosk
 - a.i. Christy's T1/T2 application was sent back.
- b. Fundraising
 - b.i. We sold all our Tshirts. \$580 check being deposited tomorrow.

V. Old Business

- A. Recruiting EMTs
 - a. Erik sent name of two more people who may volunteer as both EMS and firefighting.
 - b. We should add recruiting firefighters to this agenda item.
- B. Neighborhood training for firefighting and support
- C. Face to face meeting in Charleston View
 - a. Good turnout from Charleston View folks.

VI. New Business

- A. Review and discuss fire chief and admin job descriptions
 - a. Next month
- B. Surplus vehicles update
 - a. Jon moves to accept the \$3300 bid of Chuck Bailey for three trucks and one utility vehicle and the Jimmy for \$200 from another bidder. Gary moves. Robert seconds. Carries 4-0-0. Mike to call Chuck to prompt check.
- C. Water tower update
 - a. Discuss RO Anderson proposal to update cost estimate of project. Jon moves to not pay \$2500 to update this. Robert seconds. Passes 4-0-0. Gary will talk to a guy out there who is building and may have some insight. Add to next week's meeting. Steven Rennie is the current Inyo county inspector. Mike will try talking to Steven.
- D. FEMA Assistance to Firefighters Grant
 - a. Too much for this year. Will work toward next year.
- E. Approve paying Larry as consultant on FEMA grant
 - a. Skip until it reemerges from long range planning.
- F. General long range planning
 - a. Need to state our goals. Firehouse, water tank, workforce in Tecopa. Firehouse and equipment in CV. Recruiting and training volunteers. Establishing training procedures. Do it ourselves or use others for training. Mike will make a barebones plan of the above.
- G. Firehouse in Charleston View (Gary)
 - a. Larry and Robin will talk about him being a consultant on this project. Gary: Wants admin representation to spearhead their effort. They have contractors and builders out there but need a direction. Need to know what a fire department needs for a facility. Jon moves that the fire department accepts Steve McNeal's offer of a 2.5 acre parcel conditional on it's being suitable. Robert seconds. Larry: we need electricity. Gary will check with Steve and get back to us. Maybe we can arrange a visit to the property. Get a parcel # and we can find it on the map. Passes 4-0-0. Gary will reach out to his contractor friend in regard to the 10k gallon water tank in Tecopa.

VII. Evaluate Distribution of Workload

- A. Robin will resend new admin/fire chief job descriptions.

VIII. Good of the Order

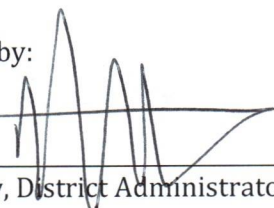
IX. Public Comment: 3 minutes per participant

X. Suggested Agenda Items for Next Meeting

1. Special meeting:
 1. Approve tonight's minutes
 2. Update on firetrucks for here and Charleston View
 3. Gary's builder friend in Charleston View may have insight into putting up our tank?

XI. **Adjournment & Schedule the next Regular Board Meeting:** Wednesday, January 19, 2022 at 6PM (via Zoom). Special meeting on 22nd. Gary moves to adjourn. Robert seconds. Carries 3-0-0 with Jon abstaining (muted and not repoding).

Prepared by:

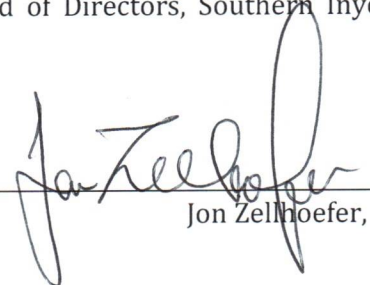


Mike Jerry, District Administrator/Secretary

I, Robin Flinchum, Chair, hereby certify that the foregoing is a true and correct copy of the Meeting Minutes of the December 15, 2021 Regular Business Meeting, Board of Directors, Southern Inyo Fire Protection District.



Robin Flinchum, Board Chairperson



Jon Zellhoefer, Board Secretary