

**SOUTHERN INYO FIRE PROTECTION DISTRICT
APPROVED MINUTES OF THE
REGULAR BUSINESS MEETING
OF THE BOARD OF DIRECTORS
THURSDAY, DECEMBER 21, 2012**

The Governing Board held a Regular Business Meeting of the Southern Inyo Fire Protection District on Thursday, December 21, 2012 at 6pm at the Tecopa Community Center, Tecopa Hot Springs, CA.

Present: Chairperson Robin Flinchum, Treasurer Joe Marks, Secretary Rich Regnell, Member Marie Sanborn.

Staff: Larry Levy, Fire Chief; Carl Dennett, Admin Chief

Absent: Amy Noel, Vice Chairperson

Visitors: Sam Fann

I. There being a quorum present, Chairperson Flinchum called the meeting to order at 6:02 P.M.

II. **Confirmation of the Agenda/Reading of the Minutes:** Member Flinchum confirmed the agenda

Unapproved minutes from the November, 2012, regular meeting were approved 4-0-0.

III. **Public Comment:** There were no public comments made at this time

IV. **Correspondence:** None

V. **Consent Calendar**

Consent calendar items are considered routine and are acted upon by the board with a single action. Members of the audience wishing to provide public input may request that the Board remove the item from the Consent Calendar.

None

VI. **Board, Office and Committee Reports**

A. **Board Member Reports:**

1. **Chairperson's Report:** Nothing to report.

2. **Treasurer's Report:** Updates to last month's auditor's report from the County were given, numbers are straightened out from previous confusion with Bright Source payments to cover District expenses. Chief Dennett reported that we received our 55% allocation and the District is in the black at present. Transaction Report and Treasurer's Report were both approved 4-0-0.

B. **Fire Chief's Report**

Chief Levy reported that the District responded to 5 calls and supervised one performance art piece, a symbolic burning. Currently there are 5 vehicles out of service and no vehicles in Charleston View, however the last 2 vehicles in the fleet now have titles—all SIFPD vehicles have legal title. Chief Levy is working on MOU's with Pahrump Valley, these are still under review by William Ross. The ICEMA agreement is also still pending. A draft MOU with Death Valley National Park has been received.

Chief Levy reported a successful fire demonstration and training with Cal Fire at the Cal Trans station. Firefighter Rob Zmuda has passed his Firefighter II training and the crew received training in

dealing with mental health problems in patients.

C. Chief Admin Report

Admin Chief Dennett reported that ambulance billing is well ahead of projections, and he and Suzi Dennett raised \$230 at a Christmas party hosted by Dr. Androcki, the District's Medical Advisor.

Admin Dennett reported that the AEMT project is progressing and Dennett and EMT Eichenbaum will be doing ride alongs in Pahrump as soon as the paperwork is complete.

The FASIS insurance application is complete and paid for the coming year. District finances are stable, so far so good.

D. Committee Reports:

1. **Property Tax:** No activity at this time.
2. **Budget:** No activity at this time.
3. **Fundraising:** Admin Dennett reported that there may be future opportunities for fundraising similar to the Christmas event.
4. **Development Committee:** Deferred to Item VII.
5. **PILT Monies:** No activity at this time.

VII. Closed Session

VIII. Report from closed session: Bill Ross is drafting a response to the recent counter offer from Bright Source/Hidden Hills and this will be resubmitted by him.

IX. Old Business

- A. **Update on resolution to request reduction in fees from the Inyo County Board of Supervisors:** Chief Levy met with Leslie Chapman to prepare for the meeting and reports that it should appear on the Supervisors agenda some time in January. The County may make an alternate proposal. Member Marks made a motion that the District adhere to its original intent, Member Regnell seconded, the motion carried 4-0-0. Someone from the Auditor's office may attend the next District Board regular meeting.
- B. **Review and discuss budget items for Auxiliary and Fundraising:** Deferred until next meeting.
- C. **Review Job Descriptions for District Staff:** After a length review of their original job descriptions, Chief Levy and Admin Dennett have accomplished most tasks assigned to them and are in compliance with all requirements. Some adjustments will be made to the descriptions and Admin Dennett was requested to bill the Bright Source/Hidden Hills project fund for the hours he spends on that item.
- D. **Approve final draft of Policy No. 2131 Vacation Policy for Paid Staff:** Approved 4-0-0.

X. New Business:

A. **Discuss and consider approving expenses for Firefighter Rob Zmuda for Firefighter II training:** No expenses reported yet.

B. **Discuss and consider approving additional mechanic's hours for servicing the fleet:** At present, Chief Levy is using some of his Fire Chief hours to work on the fleet

XI. Evaluate distribution of the work load: Work is progressing well, everyone is equally overloaded.

XII. Good of the Order: A productive meeting

XII. Suggested Agenda Items for Next Meeting

Renegotiate/renew lease for new fire station property with BLM
Training for Captain MacBrohn
Recruiting more EMT's


XIII. Adjournment: There being no further business, Member Marx made a motion that the December 21, 2013, Regular Meeting be adjourned at 8:35 PM. Member Sanborn seconded the motion. The motion carried 4-0-0.

Minutes submitted by Robin Flinchum, District Board Chairperson

I, Robin Flinchum, and I, Rich Regnell, hereby certify that the foregoing is a true and correct copy of the Regular Minutes of the December 21, 2013, Regular meeting of the Board of Directors of the Southern Inyo Fire Protection District.



Robin Flinchum, Chairperson

 for Rich Regnell

Rich Regnell, Secretary
by phone