

**SOUTHERN INYO FIRE PROTECTION DISTRICT
APPROVED MINUTES OF THE
REGULAR BUSINESS MEETING OF THE BOARD OF DIRECTORS
JANUARY 15, 2015**

The Governing Board held a regular meeting of the Southern Inyo Fire Protection District on Thursday, January 15, 2015 at 6pm at the Community Center Tecopa Hot Springs Road.

I. Call to order and determination of quorum

- **Robin Flinchum, Chairperson**
- **Amy Noel, Vice Chairperson**
- **Toni Kizzia, Treasurer**
- **Gary Barkley, Secretary**
- **Anita Cox**

Chairperson Flinchum called the meeting to order at **6:15 pm**, called roll and established a quorum.

Present: Chairperson Robin Flinchum , Vice Chairperson Amy Noel, Secretary, Gary Barkley, Anita Cox

Staff: Larry Levy, Carl Dennett

Absent: Treasurer, Toni Kizzia

Visitors: Sam Fann, Frank Esposito, Brad Goans, Matt Kingsley

II. Confirmation of agenda / Reading of Minutes

- Unapproved minutes for the November, 2014, Regular Business Meeting

Member Noel moved to accept the November minutes, Member Cox 2nd, no further discussion vote taken, motion passed 4,0,0.

III. Presentation by 5th District Supervisor Matt Kingsley regarding water treatment project, requiring possible board action

Supervisor Kingsley gave an update on the water treatment project and led a discussion on how to move the stalled project forward by following up on the water test done two months ago. The County will check with the State and investigate how best to administer the grant between Inyo County and the Fire District and we will need a contractor. Further discussion will take place at next meeting. No board action taken.

IV. Presentation by 5th District Supervisor Matt Kingsley regarding Tecopa Hot Baths and Park Facility

Supervisor Kingsley gave an update on the new concessionaire for the Tecopa Hot Baths.

V. Public Comment

Any person may address the District Board on any subject pertaining to District business, which is not listed on the agenda. This comment period is provided by the Ralph M. Brown Open Meeting Act (Government Code § 54950 et seq.)

None.

VI. Correspondence for possible Board action and/or review

Annual 700 forms to be filled out on line by all board members and staff by April 1.

VII. Consent Calendar

Consent calendar items are considered routine and are acted upon by the Board with a single action. Members of the audience wishing to provide public input may request that the Board remove the item from the Consent Calendar.

Nothing.

VIII. Board, Officer, and Committee Reports:

A. Board Member Reports

1. Treasury Report—*Motion Required*

1. Transaction Report—*Motion Required*

The Treasury and transaction reports were reviewed. It was suggested that we invite representatives from the County Auditors office to come to a future meeting and help us understand how to obtain and read accurate reports. Member Barkley moved to accept the transaction report. Member Cox 2nd, no further discussion vote taken and passed 4 ayes, Noel nay, abstained 0. **4 DIRECTORS PRESENT - 5 VOTES?**

ABSENT OR NOT?

Member Kizzia moved to accept the treasury report. Member Barkley 2nd, no further discussion, vote taken and passed 4 ayes, Noel nay, abstained 0.

B. Fire Chief's Report

The Fire Chief gave his report. No board action required.

C. Chief Administrator's Report

The Chief Admin gave his report. No board action required.

D. Committee Reports

1. Property Tax

There was a brief discussion about the process.

2. Budget

a. Grants

Nothing to report.

Chair Flinchum called a 5 minute break at 8:00.

Chair Flinchum called the meeting back to order at 8:06 pm.

b. 2014-2015 Budget Proposal

It was suggested that the District organize a workshop with the auditor's office to facilitate the process.

c. Draft petition to raise parcel tax

Further discussions about how to come up with a formula to make a fair proposal to raise the parcel tax to cover cost of living and loss of revenue.

3. Fundraising

a. Offer from Shoshone Desert Art Show Committee

The Shoshone Desert Art Show Committee want to donate a a specific project or need. Tires or mechanical parts needed was suggested.

b. Death Valley Academy Fundraiser

March 7th we will have a booth there.

c. Future events

St Therese wants us to come back soon end of Feb suggested.

4. Development Committee

Nothing to report.

IX. Old Business

A. Review relevant certificates for Chief Levy and Admin Chief Dennett

Certificates for Chief Levy were reviewed. Admin Dennett did not bring his.

X. New Business

A. Conflict of Interest statements for board members
already discussed under correspondence.

B. Discuss and Consider developing a prescription drug policy for crew ✓

C. Discuss and consider making changes to fuel reimbursement policy

D. Review and update District Board Big Books for current board members [?]

Items X.B -D. to be addressed at a special meeting in 2 weeks.

XI. Evaluate Distribution of Work Load

OK

XII. Good of the Order

OK

XIII. Suggested Agenda Items for the next meeting.

- *auditors workshop
- *adopt appendix A to policy 1020
- *review and update District Big Books
- *changes to fuel reimbursement policy
- *discuss and consider developing a prescription drug policy for crew
- *further work on parcel tax increase?
- *sign the resolution supporting national monument status for the region?


XIV. Adjournment to the next Regular board meeting February 19, 2015, at the Tecopa Community Center.

*ABSENT?
OR NOT?* Member Kizzia moved to adjourn to the next meeting. Member Barkley 2nd, no further discussion, vote taken and passed 5,0,0.

Chair Flinchum adjourned the meeting at 9:07 pm.

Prepared by Amy Noel

I, Robin Flinchum, Chair and Gary Barkley, Secretary hereby certify that the foregoing is a true and correct copy of the Regular Board Minutes of the January 15, 2015 Regular meeting of the Southern Inyo Fire Protection District.


Robin Flinchum, Chairman


Gary Barkley, Secretary