

Southern Inyo Fire Protection District Policy Handbook

POLICY TITLE: Purpose of Board Policies

POLICY NUMBER: 1000

APPROVAL DATE: 11/18/08

- 1000.1** It is the intent of the Board of Directors of the Southern Inyo Fire Protection District to maintain a Manual of Policies. Contained therein shall be a comprehensive listing of the Board's current policies, being the rules and regulations enacted by the Board from time to time.
- 1000.2** If any policy or portion of a policy contained within the Manual of Policies is in conflict with rules, regulations or legislation having authority over the Southern Inyo Fire Protection District, said rules, regulations or legislation shall prevail.
- 1000.3** Board Policy is intended to supplement applicable law and District Resolutions with respect to the operation of District fire prevention and suppression efforts and the relationship of the District Board of Directors and its firefighters/EMS (employees).

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POLICY TITLE: Adoption/Amendment of Policies

POLICY NUMBER: 1010

APPROVAL DATE: 11/18/08

- 1010.1** Consideration by the Board of Directors to adopt a new policy or to amend an existing policy may be initiated by any Director, or by the General Manager. The proposed adoption or amendment is initiated by submitting a written draft of the proposed adoption or amendment to each Director and the General Manager through the District office, and requesting that the item be included for consideration on the agenda of the appropriate regular meeting of the Board of Directors.
- 1010.2** Adoption of a new policy or amendment of an existing policy shall be accomplished at a regular meeting of the Board of Directors and shall require a 4/5 affirmative vote of the entire Board of Directors.
- 1010.3** Before considering adopting or amending any policy, Directors shall have the opportunity to review the proposed adoption or amendment at the regular Board meeting prior to the meeting at which consideration for adoption or amendment is to be given. Copies of the proposed policy adoption or amendment shall be included in the agenda information packet for any meeting of consideration. The agenda information packets with said copies shall be made available to each Director for review at least three (3) days prior to any meeting at which the policy(ies) are to be considered.

The requirement to review a proposed new or amended policy prior to the meeting at which adoption is to be considered may be waived by a 4/5 affirmative vote of the entire Board, with the agenda specifying consideration of such action.