

SOUTHERN INYO FIRE PROTECTION DISTRICT
UNAPPROVED MINUTES OF THE
REGULAR MEETING OF THE BOARD OF DIRECTORS
Wednesday, January 18, 2023

The Governing Board of the Southern Inyo Fire Protection District held a regular (teleconference) business meeting on Wednesday, January 18, 2023 at 6pm via Zoom.

I. Call to order and determination of quorum

Present: Robin Flinchum, Chair, Jon Zellhoefer, Secretary, Linda Lee, Director, Spencer Mcneal, Director, Ian Zatarain, Director, Lucas Reynolds, Dan Macbrohn, Billy Eichenbaum, Patrick Donnelly, Angie Sinohui

II. Discuss re-resolution to follow Zoom meeting rules pursuant to AB 361

A. Re-adopt re-resolution. Lee moves to accept, Zatarain seconds. Carries 4-0-0.

III. Confirmation of Agenda/Reading of Minutes:

A. Approve minutes from January special meeting. Lee moves to accept, Zatarain seconds. Carries 4-0-0.

IV. Good of the Order

V. Public Comment: 3 minutes per participant

VI. Correspondence

VII. Board, Officer and Committee Reports

A. Board Member Reports

a. Board Chair Report

a.i. Jerry will send McNeal and Zatarain electronic BOD manual

a.ii. Jerry will inquire about ethics training from County for new board members

b. Treasury/Budget Report

b.i. Lee moves to accept, Zellhoefer seconds. Carries 4-0-1, Flinchum abstaining.

B. Fire Chief's Report

a. 28 callouts in 2022. 3 since Jan 1. First EMS run this week.

b. Ambulances passed inspection

C. Administrative Report

a. Maddy - First \$12k submitted

D. Fleet Mechanic's Report

a. State of Motor Pool

a.i. 8 vehicles, only 4 in service.

a.ii. Command vehicle needs tires. They will be ordered.

E. Committee Reports

a. Water Kiosk

a.i. State Water Board grant/project

b. Fundraising

b.i. County grant for community fundraising event.

b.i.1. Fundraising meeting at Kit Fox Cafe 1/22 at 11am.

VIII. Old Business

A. Update from chief on fire inspections

a. School inspection will be done next month.

b. Jerry will get the list of all of them to Reynolds.

- B. Fire water tower/firehouse update
 - a. Macbrohn has a line on a couple of plastic tanks.
 - b. Seeking capital improvement grants (Infrastructure money)
- C. Recruiting and training EMTs and firefighters
 - a. Report on postcard marketing idea
 - a.i. USPS Program called Every Door Direct Mail
- D. Discuss/resolve incomplete conditional use permit
 - a. Macbrohn, Reynolds, Zellhoefer, Levy, McNeal and Jerry meeting to hammer out plot plan. Zellhoefer says he can draw them.
- E. Report from Dan Macbrohn on new fire house progress
 - a. Roof coming along well.

IX. New Business

- A. Election of board officers
 - a. Flinchum – Chair; Zellhoefer – Vice Chair; McNeal – Secretary; Lee – Treasurer; Zatarain – Director at large/Fundraiser Lead. Zellhoefer moves to accept positions, McNeal seconds. Carries 5-0-0.
- B. Modify EMS budget (834004) to eliminate current shortfalls
 - a. 5173 - \$1500 >> 5332; 5171 - \$300 >>5331; 5171 - \$800 >> 5260; 5171 - \$500 >> 5201. Zellhoefer moves to accept changes, Lee seconds. Carries 5-0-0.
 - b. Jerry will call county about spending in weird, inactive object codes.
- C. Approve payment of \$1270 Transient Noncommunity Water System annual fee from State
 - a. Lee moves to approve, McNeal seconds. Carries 4-0-1, Flinchum abstaining.
- D. CSDA Membership
 - a. Jerry will find out cost of annual membership
 - b. Zellhoefer moves to try 6-month trial, McNeal seconds. Carries 4-0-1, Flinchum abstaining.
- E. Code review/change of Board Policy §3080
 - a. Tabled until February
 - b. Jerry will send out the document for this right away

X. Evaluate Distribution of Workload

XI. Good of the Order

XII. Public Comment: 3 minutes per participant

XIII. Suggested Agenda Items for Next Meeting

- A. Drone pilot training
- B. 3080
- C. Review all board policies

XIV. Adjournment & Schedule the next Regular Board Meeting: Wednesday, February 15, 2023 at 6PM (via Zoom) Lee moves to accept, Zatarain seconds. Carries 4-0-1, Flinchum abstaining. Meeting adjourned at 8:00.

Prepared by:

Mike Jerry, District Administrator/Secretary

I, Robin Flinchum, Chair, hereby certify that the foregoing is a true and correct copy of the Meeting Minutes of the January 18, 2023 Regular Business Meeting, Board of Directors, Southern Inyo Fire Protection District.

Robin Flinchum, Board Chairperson

Spencer McNeal, Board Secretary