

SOUTHERN INYO FIRE PROTECTION DISTRICT
APPROVED MINUTES OF THE
SPECIAL MEETING OF THE BOARD OF DIRECTORS
Wednesday, May 31, 2023

The Governing Board of the Southern Inyo Fire Protection District held a special business meeting on Wednesday, May 31, 2023 at 2pm at the Hurlbut Rook Community Center.

I. Call to order and determination of quorum

Present: Robin Flinchum, Chair, Jon Zellhoefer (arrived late), Vice-Chair, Linda Lee, Treasurer, Ian Zatarain, Director, Mike Jerry, Billy Eichenbaum, Angie Sinohui, Danny Macbrohn, Larry Levy, Rose Colon, Amy Shepherd, Christie Martindale, Juanita (County Intern)

II. New Business

- A.** Accounting and budget in-service from Amy Shepherd, Inyo County Auditor-Controller
- B.** Review and approve new administrator and fire chief job descriptions
 - a. Macbrohn will let us know if 20hrs/wk is needed to fulfill his position
 - b. Lee moves to approve the job descriptions. Zatarain seconds. Carries 3-0-0 (Zellhoefer hadn't arrived yet).
- C.** Approve and sign position/salary change for Mike Jerry
 - a. Lee moves to approve the change. Zatarain seconds. Carries 3-0-0 (Zellhoefer hadn't arrived yet).
- D.** Make Mike Jerry keeper of SIFPD petty cash fund
 - a. Zatarain makes the motion to approve. Lee seconds. Carries 3-0-0 (Zellhoefer hadn't arrived yet).

III. Good of the Order

IV. Public Comment: 3 minutes per participant

V. Adjournment & Schedule the next Regular Board Meeting: Wednesday, June 21, 2023 at 6PM. Zatarain moves to adjourn. Lee seconds. Carries 4-0-0 (Zellhoefer arrived).

Prepared by:




Mike Jerry, District Administrator/Secretary

I, Robin Flinchum, Chair, hereby certify that the foregoing is a true and correct copy of the Meeting Minutes of the May 31, 2023 Special Business Meeting, Board of Directors, Southern Inyo Fire Protection District.



Robin Flinchum, Board Chairperson



Spencer McNeal, Board Secretary