

**SOUTHERN INYO FIRE PROTECTION DISTRICT**  
**APPROVED MINUTES OF THE**  
**REGULAR MEETING OF THE BOARD OF DIRECTORS**  
**Thursday, April 18, 2024**

The Governing Board of the Southern Inyo Fire Protection District held a regular business meeting on Thursday, April 18, 2024 at 6pm at the Hurlbut Rook Community Center.

**I. Call to order and determination of quorum**

Present: Robin Flinchum, Chair, Linda Lee, Treasurer, Spencer McNeal, Secretary, Ian Zatarain, Director, Mike Jerry, Larry Levy, Phil Worsman, Chrystel Worsman, Dan Macbrohn, Angie Sinohui, Billy Eichenbaum. Flinchum calls meeting to order 6:22.

**II. Confirmation of Agenda/Reading of Minutes:**

- A. Approve minutes from the March regular meeting. McNeal moves to approve the minutes as presented. Zatarain seconds. Carries 4-0-0.

**III. Good of the Order**

**IV. Public Comment:** 3 minutes per participant

**V. Correspondence**

**VI. Board, Officer and Committee Reports**

- A. Board Member Reports
- a. Board Chair Report
  - b. Treasury/Budget Report
    - b.i. Lee moves to accept as presented. Zatarain seconds. Carries 4-0-0.
- B. Fire Chief's Report
- a. 5 calls this month.
- C. Administrative Report
- a. Going through all vendors/institutions/accounts to change to new email addy
  - b. Have possibly reawakened BLM Barstow office to our patent application.
- D. Fleet Mechanic's Report
- a. State of Motor Pool
    - a.i. 2733 Needs new tires. McNeal moves to spend up to \$2500 from object code 5650. Zatarain seconds. Carries 4-0-0.
- E. Committee Reports
- a. Water Kiosk
  - b. Fundraising
    - b.i. Art festival first weekend in November.

**VII. Old Business**

- A. Fire inspections
- a. What the school submitted to us is not workable. CalFire might come in for just this one instance to do the school only and get them up to code.
- B. Fire water tower/firehouse update
- a. Report from chief on new fire house progress
    - a.i. New firehouses report: Ownership of both properties will be a potential holdup. Nate Greenberg is saying it will be \$400-500/sq ft. to build the firehouses. Phil will meet with Nate as this is unacceptable.
- C. Recruiting and training EMTs and firefighters

- a. Update on training class.
  - a.i. EMT class starts weekend after next.
- D. Update on radio communications
  - a. Getting everything for 2 sat radios will be \$7012. S-71 will have one and the Chief's truck will have one. Move \$6k from object code 5640 > 5650 to cover this purchase and tires for 2733. And spend \$7012 on sat radios from 5650. Zatarain makes a motion for the above. Lee seconds. Carries 4-0-0.

**VIII. New Business**

- A. Cynthia Kienitz to talk about our image
- B. Board Policy Review
  - a. Sections for approval this month: 1000 & 1010
    - a.i. McNeal moves to accept as presented. Zatarain seconds. Carries 4-0-0.
  - b. Sections to review this month: 3041 (adding preapproved travel) & 1020 & 1030
    - b.i. 3041: McNeal moves to accept as is. Lee seconds. Carries 4-0-0.
    - b.ii. 1020: Lee moves to accept as is. McNeal seconds. Carries 4-0-0.
    - b.iii. 1030: Changes made to approve next month.
- C. Chief's report on SCBA tank quotes
  - a. Tabled until next month
- D. Allocate spending of \$25k from County
  - a. Move to spend \$20k of it for SCBAs. Lee moves. Zatarain seconds. Carries 4-0-0. Quotes will be acquired.
  - b. Move \$20k from 834004 > 834001-5650. Lee moves. Zatarain seconds. Carries 4-0-0.
  - c. Jerry will inquire as to whether we can we designate certain portion of reserves to certain things? Like savings?
- E. Adoption of the 2024 California Fire law for our District
  - a. Zatarain moves to adopt them. Lee seconds. Carries 3-0-1 with McNeal abstaining.
  - b. Chief will put together ordinance for Board to approve.
- F. With all the spending on uniforms & gear, look at budget and determine if we need to make changes.
  - a. Tabled until next month.
- G. FY 24-25 Preliminary Budget due 6/30/24.
  - a. Budget committee will meet and bring something next meeting.

**IX. Evaluate Distribution of Workload**

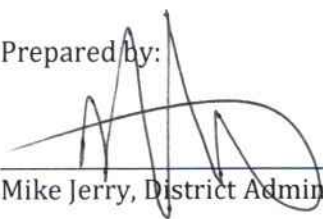
**X. Good of the Order**

**XI. Public Comment:** 3 minutes per participant

**XII. Suggested Agenda Items for Next Meeting**

**XIII. Adjournment & Schedule next Regular Board Meeting:** Thursday May 16 at 6PM in Tecopa.

Prepared by:



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Mike Jerry, District Administrator/Secretary

I, Robin Flinchum, Chair, hereby certify that the foregoing is a true and correct copy of the Meeting Minutes of the April 18, 2024 Regular Business Meeting, Board of Directors, Southern Inyo Fire Protection District.



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Robin Flinchum, Board Chairperson



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Spencer McNeal, Board Secretary