

**SOUTHERN INYO FIRE PROTECTION DISTRICT**  
**APPROVED MINUTES OF THE**  
**REGULAR MEETING OF THE BOARD OF DIRECTORS**  
**Tuesday August 15, 2023**

The Governing Board of the Southern Inyo Fire Protection District held a regular business meeting on Tuesday August 15, 2023 at 6pm at the Hurlbut Rook Community Center.

**I. Call to order and determination of quorum**

Present: Robin Flinchum, Chair, Jon Zellhoefer, Vice-Chair, Linda Lee, Treasurer (arrived late), Ian Zatarain, Director, Mike Jerry, Larry Levy, Phil Worsman, Chrystel Worsman. Flinchum established a quorum and calls meeting to order at 6:01.

**II. Confirmation of Agenda/Reading of Minutes:**

- A. Approve minutes from the July meeting. Zellhoefer moves to accept minutes as presented. Zatarain seconds. Carries 3-0-0. Lee not yet arrived.

**III. Good of the Order**

**IV. Public Comment:** 3 minutes per participant

**V. Correspondence**

**VI. Board, Officer and Committee Reports**

- A. Board Member Reports
- a. Board Chair Report
  - b. Treasury/Budget Report. Zellhoefer moves to accept report as presented. Zatarain seconds. Carries 3-0-0. Lee not yet arrived.
- B. Fire Chief's Report
- a. 1 call - 1022'd.
  - b. Zellhoefer moves that the District accepts anything the Chief donates. Zatarain seconds. Carries 3-0-0. Lee not yet arrived.
- C. Administrative Report
- a. 30<sup>th</sup> birthday of District was Sunday. Cupcakes were had.
- D. Fleet Mechanic's Report
- a. State of Motor Pool
- E. Committee Reports
- a. Water Kiosk
  - b. Fundraising
    - b.i. Flinchum: SIFPD Calendar printing will be ~\$400. Zellhoefer moves to approve \$300 for the initial printing of the fundraising calendar. Lee seconds. Carries 4-0-0.

**VII. Old Business**

- A. Fire inspections
- B. Fire water tower/firehouse update
- a. Report from chief on new fire house progress
  - b. Seeking capital improvement grants (Infrastructure money)
    - b.i. Infrastructure bill is sponsored so we are one step closer
- C. Recruiting and training EMTs and firefighters
- a. Update on training class
  - b. Report from Chief Worsman on Sinohui's need for DMV physical.
    - b.i. She does need it. Jerry will coordinate with her to get it done.

VIII. **New Business**

- A. Leasing Chief Worsman's fire vehicles
  - a. Review/approve agreement Chief has drawn up.
    - a.i. Deferred until September meeting.
- B. Charleston View property survey
  - a. Report from Flinchum on conversation with Steven Scow.
    - a.i. Deferred until September meeting.
- C. Update Fee Schedule
  - a. Board given homework to look over current schedule along with current ICEMA and Lone Pine and Big Pine schedules in preparation for discussion next month.
- D. FY 23-24 Final Budget Hearing
  - a. No objections were raised so preliminary budget is approved as final 23-24 budget.
  - b. Raise object code 5158 in SIFPD budget ~\$2k to cover increased liability insurance premium.
    - b.i. Deferred until September meeting.

IX. **Evaluate Distribution of Workload**

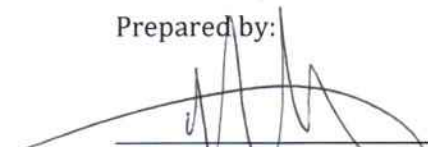
X. **Good of the Order**

XI. **Public Comment:** 3 minutes per participant

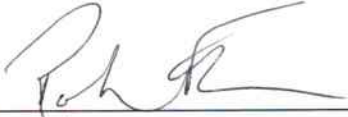
XII. **Suggested Agenda Items for Next Meeting**

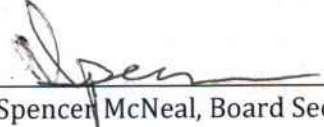
XIII. **Adjournment & Schedule next Regular Board Meeting:** Thursday, September 21, 2023 at 6PM in Charleston View. Lee moves to adjourn. Zatarain seconds. Carries 4-0-0.

Prepared by:

  
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Mike Jerry, District Administrator/Secretary

I, Robin Flinchum, Chair, hereby certify that the foregoing is a true and correct copy of the Meeting Minutes of the August 15, 2023 Regular Business Meeting, Board of Directors, Southern Inyo Fire Protection District.

  
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Robin Flinchum, Board Chairperson

  
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Spencer McNeal, Board Secretary