

SOUTHERN INYO FIRE PROTECTION DISTRICT
APPROVED MINUTES OF THE
REGULAR MEETING OF THE BOARD OF DIRECTORS
Thursday, September 21, 2023

The Governing Board of the Southern Inyo Fire Protection District held a regular business meeting on Thursday, September 21, 2023 at 6pm at the St. Therese Mission in Charleston View.

I. Call to order and determination of quorum

Present: Robin Flinchum, Chair, Jon Zellhoefer, Vice-Chair, Linda Lee, Treasurer, Spencer McNeal, Secretary, Ian Zatarain, Director, Mike Jerry, Larry Levy, Rob Zmuda, Phil & Chrystel Worsman, Angie Sinohui, Danny Macbrohn, various Charleston View residents

II. Confirmation of Agenda/Reading of Minutes:

- A. Approve minutes from the August meeting. Zellhoefer moves to accept minutes as presented. Zatarain seconds. Carries 5-0-0.

III. Good of the Order

IV. Public Comment:

- A. Several Charleston View members were in attendance and had numerous comments and questions about a call.

II. Correspondence

III. Board, Officer and Committee Reports

A. Board Member Reports

- a. Board Chair Report
b. Treasury/Budget Report
 b.i. On August report, \$299.77 in ambulance income put on 834001 and in current FY rather than last year? Jerry will check on it.
 b.ii. Lee moves to accept report as presented. Zellhoefer seconds. Carries 4-0-0.

B. Fire Chief's Report

- a. At least a dozen calls, mix of EMS and fire/rescue.
b. The Chief wanted clarification on what code we are using to govern the District and suggests we adopt the 2022 CA Fire Code. Zellhoefer moves we suspend posting of notice rule for this one issue only, to vote on this immediately due to its emergent nature. McNeal seconds. Carries 4-0-0. Zellhoefer moves to adopt the 2022 CA Fire Code as our governing law. Zatarain seconds. Carries 4-0-0.

C. Administrative Report

D. Fleet Mechanic's Report

- a. State of Motor Pool
b. S-71 AC still out of commission. S-73 also out, issue with rear brakes?

E. Committee Reports

- a. Water Kiosk
b. Fundraising
 b.i. Due to 127 and Dumont Dunes being closed at least into November, suggestion made to postpone the flea market until Takeover weekend (November 10 - 12). Flinchum will talk to Amy Noel and report back.

IV. Old Business

- A. Fire inspections
 - a. Worsman is on it.
- B. Fire water tower/firehouse update
 - a. Report from chief on new fire house progress
 - a.i. Roof still leaking. Macbrohn can't fix it. Zmuda will look at it.
 - b. Seeking capital improvement grants (Infrastructure money)
 - b.i. Matt Kingsley said we should hear in a couple of weeks.
- C. Recruiting and training EMTs and firefighters
 - a. Update on training class
 - a.i. 9/30 EMR class starts
 - a.ii. Wildland training in October.
 - a.iii. Worsman has 4 people coming to join SIFPD, 2 EMTs and 2 firefighters

V. New Business

- A. Leasing Chief Worsman's fire vehicles
 - a. Review/approve agreement Chief has drawn up
 - b. Zellhoefer moves to accept the lease as long as our premium doesn't go up significantly. Zatarain seconds. Carries 4-0-0. Worsman will fix the chairman titles on the signature page to specify which person is the chair of which organization.
- B. Purchase of 2003 Ford F550 fire vehicle from SoCal Regional Fire Dept.
 - a. \$12k purchase price which is well under market value. Worsman knows the vehicle. McNeal moves to purchase vehicle and sell the quick attack. Zatarain seconds. Carries 4-0-1 with Zellhoefer abstaining.
 - b. Jerry will look into terms for borrowing \$ from County.
- C. Charleston View property survey
 - a. Report from Flinchum on conversation with Steven Scow
- D. Address radio communications
- E. Set up ad hoc committee to create/update District Standard Operating Guide and Policy and Procedure documents
 - a. Committee is: Worsman, Levy, Macbrohn and Zatarain
- F. Update Fee Schedule
 - a. Tabled until next month
- G. Uniforms
 - a. Tabled until SOPs are in place and we know what is required

VI. Evaluate Distribution of Workload

- A. Request made by Zellhoefer to post hours on the office

VII. Good of the Order

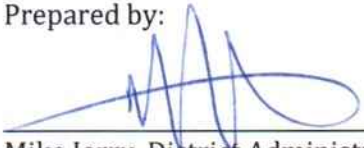
VIII. Public Comment: 3 minutes per participant

IX. Suggested Agenda Items for Next Meeting

- A. Update Fee Schedule
- B. New Front Site and upcoming developments in Charleston View
- C. Update on radio progress
- D. Discuss how frequently to meet in Charleston View

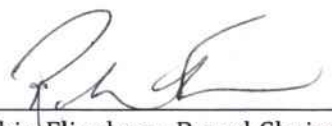
X. Adjournment & Schedule next Regular Board Meeting: Thursday, October 19, 2023 at 6PM. Lee moves to adjourn. Zatarain seconds. Carries 5-0-0.

Prepared by:

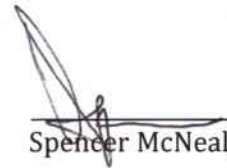


Mike Jerry, District Administrator/Secretary

I, Robin Flinchum, Chair, hereby certify that the foregoing is a true and correct copy of the Meeting Minutes of the September 21, 2023 Regular Business Meeting, Board of Directors, Southern Inyo Fire Protection District.



Robin Flinchum, Board Chairperson



Spencer McNeal, Board Secretary